

**WILBUR SCHOOL BOARD OF DIRECTORS**  
**May 25, 2017 7:00**

|       |  |               |        |
|-------|--|---------------|--------|
| I.    | CALL TO ORDER                              | Chairman      | Action |
| II.   | FLAG SALUTE                                | Chairman      |        |
| III.  | PUBLIC COMMENT                             | Chairman      |        |
| IV.   | APPROVAL OF PAST MINUTES                   | Chairman      | Action |
| V.    | CHANGES OR ADDITIONS TO THE AGENDA         | Chairman      | Action |
| VI.   | CONSENT AGENDA                             | Chairman      | Action |
|       | 1. Travel Report                           |               |        |
|       | 2. Accounts Payable                        |               |        |
|       | 3. Payroll                                 |               |        |
|       | 4. WIAA Updates                            |               |        |
|       | 5. Coaching Hires                          |               |        |
|       | 6. Policy Updates, 1 <sup>st</sup> Reading |               |        |
|       | 7. GSA Club Account Addition               |               |        |
|       | 8. Fundraiser Updates                      |               |        |
| VII.  | REPORTS/RECOMMENDATIONS FROM THE BOARD     |               |        |
| VIII. | REPORTS/RECOMMENDATIONS FROM THE ASB       |               |        |
|       | 1. ASB Balance Sheet                       | Gaub          | Info.  |
|       | 2. ASB Minutes                             | Sheffels      | Info.  |
|       | 3. Principal Reports                       | Hudson/Arland | Info.  |
| IX.   | COMMUNICATION                              |               |        |
|       | 1. District Correspondence                 | Gaub          | Info.  |
|       | 2. WTA Report                              | Kuch          | Info.  |

X. INSTRUCTION

- |                                     |        |        |
|-------------------------------------|--------|--------|
| 1. Honor Science Presentation       | Maioho | Info.  |
| 2. Davenport Skill Center Agreement | Gaub   | Action |

XI. ADMINISTRATION

XII. SUPPORT SERVICES

- |   |      |        |
|---|------|--------|
| 1. Summer Security Project Wiring Cost Addition | Gaub | Action |
|---|------|--------|

XIII. PERSONNEL

- |                          |      |        |
|--------------------------|------|--------|
| 1. Teacher Resignation   | Gaub | Action |
| 2. Principal Resignation | Gaub | Action |
| 3. Para Pro Retirement   | Gaub | Action |
| 4. Janitor Retirement    | Gaub | Action |

XIV. BUSINESS

- |  |      |        |
|--|------|--------|
| 1. Budget Status                       | Gaub | Info.  |
| 2. Cash Flow                           | Gaub | Info.  |
| 3. Enrollment                          | Gaub | Info.  |
| 4. Resolution on Frequency of Deposits | Gaub | Action |

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

## **CONSENT AGENDA**

### **1. TRAVEL REPORT**

Enclosed is the current Travel Report for your approval.

### **2. ACCOUNTS PAYABLE**

May 2017 Accounts Payable for the General Fund and ASB Fund are enclosed for your review and approval.

### **3. PAYROLL**

May 2017 Payroll is enclosed for your review and approval.

### **4. WIAA UPDATES**

The Board needs to renew the agreement with WIAA for the 2017-18 school year and agree to follow their rules and regulations.

### **5. COACHING HIRES**

Recommend: Wayne Lembcke as Junior High Head Football Coach, and Jamie Nee as High School Head Girls Basketball Coach.

### **6. POLICY UPDATES, 1<sup>st</sup> READING**

Enclosed for 1<sup>st</sup> reading are the policy and procedure updates as suggested from WSSDA.

### **7. GSA CLUB ACCOUNT ADDITION**

The Board need to vote to add an ASB account for the GSA club that was approved last fall.

### **8. FUNDRAISER UPDATES**

Enclosed find the updated requests for cheer fundraisers.

## **RECOMMENDATIONS FROM THE BOARD**

## **REPORTS/RECOMMENDATIONS FROM THE ASB**

### **1. ASB BALANCE SHEET**

Mr. Gaub will review the most current ASB balance sheet.

### **2. ASB MINUTES**

Garrett Sheffels will report on the current ASB meeting.

### **2. PRINCIPAL REPORTS**

Carla Hudson and Glenn Arland will report on upcoming activities for both schools.

## **COMMUNICATION**

1. DISTRICT CORRESPONDENCE
2. WTA REPORT

Becky Kuch will represent the WTA.

## **INSTRUCTION**

### **1. HONOR SCIENCE PRESENTATION**

Jason Maioho will present members of his Honor Science to share their projects with you.

### **2. DAVENPORT SKILL CENTER AGREEMENT**

Enclosed is a resolution allowing us to partner with Davenport for a potential skills center for nursing and construction fields. I sent an email describing this agreement earlier this month. This allows Davenport to apply for the Grant from the State with us as a partner. I recommend approval.

## **ADMINISTRATION**



## **SUPPORT SERVICES**

### **1. SUMMER SECURITY PROJECT WIRING COST ADDITION**

This is my proposal to add the wiring to our proposal from Evco with the rest of the project. This is a change in the original proposal due to the lack of time for Jon and his staff.

## **PERSONNEL**

### **1. TEACHER RESIGNATION**

Enclosed you will find the formal resignation letter from Holly Sullins. I recommend the Board accept Holly's resignation.

### **2. PRINCIPAL RESIGNATION**

Enclosed you will find the formal resignation from Carla Hudson. I Recommend the Board accept Carla's resignation.

### **3. PARA PRO RETIREMENT**

Enclosed you will find the official letter of intent to retire from Gloria Downing. I recommend the Board accept Gloria's resignation.

### **4. JANITOR RETIREMENT**

Enclosed you will find the official letter of intent to retire from Paul Hagen. I recommend the Board accept Paul's resignation.

## **BUSINESS**

### **1. BUDGET STATUS**

Current Budget Status Reports are enclosed for your review.

### **2. CASH FLOW**

The up-to-date Cash Flow is enclosed for your review.

### **3. ENROLLMENT**

The current enrollment is enclosed.

### **4. RESOLUTION ON FREQUENCY OF DEPOSITS**

We are now allowed to have deposits a minimum of once a week through Board resolution. We are currently on a daily deposit schedule which includes night deposits on weekends. I recommend the Board adopt the proposed resolution.

## **EXECUTIVE SESSION**