

WILBUR SCHOOL BOARD OF DIRECTORS
June 22, 2016 7:00

I.	CALL TO ORDER	Chairman	Action
II.	FLAG SALUTE	Chairman	
III.	PUBLIC COMMENT	Chairman	
IV.	APPROVAL OF PAST MINUTES	Chairman	Action
V.	CHANGES OR ADDITIONS TO THE AGENDA	Chairman	Action
VI.	CONSENT AGENDA	Chairman	Action
	1. Travel Report		
	2. Accounts Payable		
	3. Payroll		
	4. Parapro Hire		
VII.	REPORTS/RECOMMENDATIONS FROM THE BOARD		
	1. Newsletters	Gaub	Info.
VIII.	REPORTS/RECOMMENDATIONS FROM THE ASB		
	1. ASB Balance Sheet	Hudson	Info.
	2. ASB Minutes	Hudson	Info.
	3. Principal Reports	Hudson	Info.
IX.	COMMUNICATION		
	1. District Correspondence	Gaub	Info.
	* Safety Meeting		
	* Capital Projects Meeting		

X. INSTRUCTION

1. Science Kit Approval	Hudson	Action
-------------------------	--------	--------

XI. ADMINISTRATION

XII. SUPPORT SERVICES

1. Business Manager Contract	Gaub	Action
------------------------------	------	--------

XIII. PERSONNEL

1. New Hire Withdrawal	Gaub	Info.
2. Supt. Sick Leave Buy Back	Gaub	Action

XIV. BUSINESS

1. Budget Status	Gaub	Info.
2. Cash Flow	Gaub	Info.
3. Enrollment	Gaub	Info.

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

CONSENT AGENDA

1. TRAVEL REPORT

Enclosed is the current Travel Report for your approval.

2. ACCOUNTS PAYABLE

June 2016 Accounts Payable for the General Fund and ASB Fund are enclosed for your review and approval.

3. PAYROLL

June 2016 Payroll is enclosed for your review and approval.

4. PARAPRO HIRE

Recommend: Shawna Finch as full time Parapro beginning with the 2016-17 school year. She is currently a long term sub in this position.

RECOMMENDATIONS FROM THE BOARD

1. NEWSLETTERS

I recommend we print a limited amount of newsletter and post our newsletters on line. We could take 100 or so printed versions and distribute them at the post office, Napa, Senior Center, etc. This would save over \$500 per year in printing and mailing costs.

REPORTS/RECOMMENDATIONS FROM THE ASB

1. ASB BALANCE SHEET

Carla Hudson will review the most current ASB balance sheet.

2. ASB MINUTES

Carla Hudson will report on the current ASB minutes.

3. PRINCIPAL REPORTS

Carla Hudson will report on upcoming activities and other matters of interest.

COMMUNICATION

1. DISTRICT CORRESPONDENCE

- *Safety Committee Meeting

- *Capital Projects Committee Meeting

You will note the Capital Project Committee has a list of priorities for this summer. If you have any questions concerning the list, we can discuss them at the meeting.

INSTRUCTION

1. SCIENCE KIT APPROVAL

Carla Hudson will review the science kit pricing structure for the 2016-17 school year, along with pricing for the updates that will be needed annually. Please refer to the enclosed sheet for a cost breakdown.

ADMINISTRATION

SUPPORT SERVICES

1. BUSINESS MANAGER CONTRACT

Enclosed is the contract renewal for our Business Manager for next year. It has increased for the first time since its inception by \$4,000. This yearly contract does include 12 additional days for next year due to the co-op. If we continue the additional days for 17-18 we may incur an additional charge. We're getting the additional days next year for no charge. The increase is due to salary raises over the past several years that have not been passed on to the District. The new cost of \$42,000 is still less than the cost of a full time Business Manager. I recommend the Board approve this contract.

PERSONNEL

1. NEW HIRE WITHDRAWAL

We have re-opened the Art/PE position.

2. SUPT. SICK LEAVE BUY BACK

I will have 5 vacation days to cash out at the end of June. I will then start out 16-17 at my 5 carryover days in addition to the 25 I receive on July 1 of 2016.

BUSINESS

1. BUDGET STATUS

Current Budget Status Reports are enclosed for your review.

2. CASH FLOW

The up-to-date Cash Flow is enclosed for your review.

3. ENROLLMENT

Enclosed find the current enrollment.

EXECUTIVE SESSION