

**WILBUR SCHOOL BOARD OF DIRECTORS**  
**June 17, 2015 7:00**

I.	CALL TO ORDER	Chairman	Action
II.	FLAG SALUTE	Chairman	
III.	PUBLIC COMMENT	Chairman	
IV.	APPROVAL OF PAST MINUTES	Chairman	Action
V.	CHANGES OR ADDITIONS TO THE AGENDA	Chairman	Action
VI.	CONSENT AGENDA	Chairman	Action
	1. Travel Report		
	2. Accounts Payable		
	3. Payroll		
	4. Updated Policies for 2 <sup>nd</sup> Reading		
	5. 2015-16 Handbook Changes		
	6. Volunteer Football Assistant		
	7. Summer Program		
	8. Cheer Advisor Resignation		
VII.	REPORTS/RECOMMENDATIONS FROM THE BOARD		
	1. Required Training for Board Members	Gaub	Info.
VIII.	REPORTS/RECOMMENDATIONS FROM THE ASB		
	1. ASB Balance Sheet	Hudson	Info.
	2. ASB Minutes	Hudson	Info.
	3. Principal Report	Hudson	Info
IX.	COMMUNICATION		
	1. District Correspondence	Gaub	Info.
	*Safety Meeting Minutes		
	*UW Grad Announcement		
	*Capital Project Minutes		

X. INSTRUCTION

1. 2015-16 1080 Instructional Hours	Gaub	Info
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XI. ADMINISTRATION

XII. SUPPORT SERVICES

1. Surplus Property List	Gaub	Action
2. Davis Park Property Ownership	Gaub	Action
3. Resolution 02-15	Gaub	Action

XIII. PERSONNEL

1. Principal Contract Changes	Gaub	Action
2. Superintendent Sick Leave Buyback	Gaub	Action
3. Negotiations Update	Gaub	Info.

XIV. BUSINESS

1. Budget Status	Gaub	Info.
2. Cash Flow	Gaub	Info.
3. Enrollment	Gaub	Info.

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

## **CONSENT AGENDA**

### **1. TRAVEL REPORT**

Enclosed is the current Travel Report for your approval.

### **2. ACCOUNTS PAYABLE**

June 2015 Accounts Payable for the General Fund and ASB Fund are enclosed for your review and approval.

### **3. PAYROLL**

June 2015 Payroll is enclosed for your review and approval.

### **4. POLICY UPDATES, 2<sup>ND</sup> READING**

Enclosed find Policy #2418 Waiver of High School Graduation Credits, #2020 Course Design, Selection and Adoption of Instructional Materials, #2020P Course Design, Selection and Adoption of Instructional Materials, #2027 District Ownership of Staff Created Work, #2027P District Ownership of Staff Created Work, #2410 High School Graduation, #2410 High School Graduation Requirements, #3120P Enrollment, \$4040 Public Access to District Records, #4040P Public Access to District Records, #4060P Procedure Distribution of Materials, #6512 Infection Control Program, #6512P Infection Control Program, for 2nd reading with updates suggested by WSSDA.

### **5. 2015-16 HANDBOOK CHANGES**

Enclosed find the suggested updates/changes for the 2015-16 Student Handbooks.

### **6. VOLUNTEER FOOTBALL ASSISTANT**

Recommend: Kyle Etchison as High School Volunteer Football Assistant.

### **7. SUMMER PROGRAM**

Recommend: Approve the girls basketball summer program

### **8. CHEER ADVISOR RESIGNATION**

Recommend: Accept resignation from Chantel Peppered as Fall and Winter Cheer Coach.

## **RECOMMENDATIONS FROM THE BOARD**

### **1. REQUIRED TRAINING FOR BOARD MEMBERS**

Just a reminder that all Board members must go through the required training on the open meeting law. I will send you the link to the online training to those of you that need it.

## **REPORTS/RECOMMENDATIONS FROM THE ASB**

### **1. ASB BALANCE SHEET**

Carla Hudson will review the most current ASB balance sheet.

### **2. ASB MINUTES**

Carla Hudson will read the current meeting minutes.

### **3. PRINCIPAL REPORT**

Carla Hudson will report on the current school activities.

## **COMMUNICATION**

1. DISTRICT CORRESPONDENCE
  - \*Safety Meeting Minutes
  - \*UW Grad Announcement
  - \* Capital Projects Minutes

## **INSTRUCTION**

### **1. 2015-16 1080 INSTRUCTIONAL HOURS**

Just a note that we still meet the average instructional hour standard by averaging hours K-12.

## **ADMINISTRATION**



## **SUPPORT SERVICES**

### **1. SURPLUS PROPERTY LIST**

The Board needs to approve the enclosed list as surplus property for sealed bids.

### **2. DAVIS PARK PROPERTY OWNERSHIP**

The Town of Wilbur would like to take ownership of Davis Park. I recommend the Board give that property to the city. This is a small piece of property kitty corner from the community center. It is a hassle for us to maintain it properly. The city will spray and weed the property and maintain the court for pickle ball.

### **3. BOARD RESOLUTION 02-15**

Enclosed find Board Resolution 02-15 regarding public access to school District records. We need this to possibly answer long, old public records requests.

## **PERSONNEL**

### **1. PRINCIPAL CONTRACT CHANGES**

Currently Carla has 3 additional LID days for training while the teachers and I have 4. I recommend we change her contract to four days for next year.

### **2. SUPERINTENDENT VACATION LEAVE BUYBACK**

I've emailed you folks the issue I have with too much vacation leave on the books as of July 1. I am asking if you would cash out 7.25 days so I start next year with five and carry over in addition to the 25 I receive at the beginning of 2015-16.

## **BUSINESS**

### **1. BUDGET STATUS**

Current Budget Status Reports are enclosed for your review.

### **2. CASH FLOW**

The up-to-date Cash Flow is enclosed for your review.

### **3. Enrollment**

Mr. Gaub will review the current enrollment.

## **EXECUTIVE SESSION**

The Board will go into Executive Session to discuss the performance of a public employee.