

**WILBUR SCHOOL BOARD OF DIRECTORS**  
**October 19, 2011 7:00**

|       |  |          |        |
|-------|--|----------|--------|
| I.    | CALL TO ORDER                                | Chairman | Action |
| II.   | FLAG SALUTE                                  | Chairman |        |
| III.  | SUGGESTIONS FROM THE AUDIENCE                | Chairman |        |
| IV.   | APPROVAL OF PAST MINUTES                     | Chairman | Action |
| V.    | CHANGES OR ADDITIONS TO THE AGENDA           | Chairman |        |
| VI.   | CONSENT AGENDA                               | Chairman | Action |
|       | 1. Accounts Payable                          |          |        |
|       | 2. Payroll                                   |          |        |
|       | 3. Travel Report                             |          |        |
|       | 4. Jr. High Assistant Girls Basketball Coach |          |        |
| VII.  | REPORTS/RECOMMENDATIONS FROM THE BOARD       |          |        |
|       | 1. Schedule Board Retreat                    | Gaub     | Info.  |
|       | 2. Change Nov/Dec. Bd. Meeting Date          | Gaub     | Action |
| VIII. | REPORTS/RECOMMENDATIONS FROM THE ASB         |          |        |
|       | 1. ASB Minutes                               | Douglas  | Info   |
|       | 2. ASB Balance Sheet                         | Hudson   | Info.  |
| IX.   | COMMUNICATION                                |          |        |
|       | 1. District Correspondence                   | Gaub     | Info.  |
|       | *Safety Committee Meeting                    |          |        |
|       | *Estimated Valuation for 2012 taxes          |          |        |
|       | *Letter from Creston Supt.                   |          |        |
|       | 2. WTA Report                                | Sherwood | Info.  |
| X.    | INSTRUCTION                                  |          |        |

|       |                                   |        |        |
|-------|-----------------------------------|--------|--------|
| XI.   | 1. Principal Report               | Hudson | Info.  |
|       | ADMINISTRATION                    |        |        |
|       | 1. Business Manager Information   | Plager | Info.  |
| XII.  | SUPPORT SERVICES                  |        |        |
|       | 1. Surplus District Property Bids | Gaub   | Action |
|       | 2. Tennis Equipment Request       | Gaub   | Action |
| XIII. | PERSONNEL                         |        |        |
|       | 1. Business Manager Retirement    | Gaub   | Action |
| XIV.  | BUSINESS                          |        |        |
|       | 1. Budget Status                  | Gaub   | Info.  |
|       | 2. Cash Flow                      | Gaub   | Info.  |
|       | 3. Enrollment Report              | Gaub   | Info.  |
| XV.   | EXECUTIVE SESSION                 |        |        |
| XVI.  | ADJOURNMENT                       |        |        |

## **CONSENT AGENDA**

### **1. ACCOUNTS PAYABLE**

October 2011 Accounts Payable for the General Fund and ASB Fund are enclosed for your review and approval.

### **2. PAYROLL**

October 2011 Payroll is enclosed for your review and approval.

### **3. TRAVEL REPORT**

Enclosed find the current Travel Report

### **4. JUNIOR HIGH ASSISTANT GIRLS BASKETBALL COACH**

Recommend: Brandi Maioho as the Junior High Assistant Girls Basketball Coach.

## **REPORTS/RECOMMENDATIONS FROM THE BOARD**

### **1. SCHEDULE BOARD RETREAT**

We normally hold this retreat in November either here or off campus, any thoughts?

## **REPORTS/RECOMMENDATIONS FROM THE ASB**

### **1. ASB MINUTES**

Maggie Douglas will read the current minutes

### **2. ASB BALANCE SHEET**

Enclosed is the current ASB balance from the elementary and high school.

## **COMMUNICATION**

### **1. DISTRICT CORRESPONDENCE**

- \*Safety Committee meeting
- \*Estimated Valuation for 2012 Taxes.
- \*Letter from Creston Supt.

### **2. WTA REPORT**

Joanne Sherwood will attend the meeting and give a report.

## **INSTRUCTION**

### **1. PRINCIPAL REPORT**

Carla will report on items of interest from the current month.

## **ADMINISTRATION**

### **1. BUSINESS MANAGER INFORMATION**

Cory Plager will be here to discuss our options in terms of the Business Manager position and plans to either contract for training or for varying levels of business services that are offered through ESD.



## **SUPPORT SERVICES**

### **1. SURPLUS DISTRICT PROPERTY - BIDS**

We will open the sealed bids at the meeting. If we receive no legitimate bids I recommend the Board re-open for the next Board meeting.

-Coats 1001 Tire Balancer

-20" Radial Arm Saw

-Ford 1984 Blue and Silver Club Wagon XLT van

### **2. TENNIS EQUIPMENT REQUEST**

Brad McDowell will attend the meeting to request we surplus the tennis nets and equipment at Emerson Park. I have denied this request on two occasions but he now wants to meet with the Board. I believe this is also a community issue as I observed folks using those courts in the summer. I recommend the Board deny this request.

## **PERSONNEL**

### **1. BUSINESS MANAGER RETIREMENT**

Enclosed is a copy of a letter I received from Sally detailing her plans for retirement. I reluctantly recommend the Board accept her resignation. We will miss her dedication, passion and expertise in our school community.

## **BUSINESS**

### **1. BUDGET STATUS**

Current Budget Status Reports are enclosed for your review.

### **2. CASH FLOW**

The up-to-date Cash Flow is enclosed for your review.

### **3. ENROLLMENT REPORT**

Mr. Gaub will review the current enrollment report.

## EXECUTIVE SESSION