

WILBUR SCHOOL BOARD OF DIRECTORS
April 20, 2011 7:00

I.	CALL TO ORDER	Chairman	Action
II.	FLAG SALUTE	Chairman	
III.	SUGGESTIONS FROM THE AUDIENCE	Chairman	
IV.	APPROVAL OF PAST MINUTES	Chairman	Action
V.	CHANGES OR ADDITIONS TO THE AGENDA	Chairman	
VI.	CONSENT AGENDA	Chairman	Action
	1. Travel Report		
	2. Accounts Payable		
	3. Payroll		
	4. Assistant Golf Coach Approval		
	5. Summer Sports Camps		
	6. Policy Series 1000 2 nd Reading		
VII.	REPORTS/RECOMMENDATIONS FROM THE BOARD		
	1. Teacher/Nurse Appreciation Week	Gaub	Info.
	2. Board Election	Gaub	Info.
VIII.	REPORTS/RECOMMENDATIONS FROM THE ASB		
	1. ASB Minutes	Douglas	Info.
	2. ASB Balance Sheet	Johnson	Info.
IX.	COMMUNICATION		
	1. District Correspondence	Gaub	Info.
	* A Request for Proposals		
	2. WTA Report	Widmer	Info.
X.	INSTRUCTION		
	1. Lost Lake Approval	Gaub	Action
	2. Math Curriculum Approval	Gaub	Action

XI. ADMINISTRATION

1. Policies 2000 Series, 1 st reading	Gaub	Info.
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XII. SUPPORT SERVICES

1. School lunch debit/credit systems update	Goodlake	Info.
2. Federal Audit Report	Gaub	Info.

XIII. PERSONNEL

1. Voluntary Transfer	Gaub	Action
2. Principal Search	Gaub	Info.
3. Capital Projects Committee	Gaub	Info.

XIV. BUSINESS

1. Budget Status	Gaub	Info.
2. Cash Flow	Gaub	Info.
3. Enrollment Report	Gaub	Info.

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

CONSENT AGENDA

1. TRAVEL REPORT

Enclosed is the current Travel Report for your approval.

2. ACCOUNTS PAYABLE

April 2011 Accounts Payable for the General Fund and ASB Fund are enclosed for your review and approval.

3. PAYROLL

April 2011 Payroll is enclosed for your review and approval.

4. ASSISTANT GOLF COACH APPROVAL

Recommend: Jeri Stone as Assistant Golf Coach.

5. SUMMER SPORTS CAMPS

Enclosed for approval the summer sports camp tentatively scheduled for football and volleyball.

6. SECOND READING OF 1000 SERIES POLICIES

Recommend: Approval of Board Governance Policies 1000 Series.

No Changes

1732	Board Member Insurance	Cross References added. Legal References updated
1420	Proposed Agenda and Consent Agenda	Cross References added. Legal References deleted
1830	Participation in School Boards' Association	Legal References updated

New Policies for the District

1005	Key Functions of the Board	New policy - priority
1105	Director District Boundaries	New policy - priority
1112	Director Orientation	New optional policy for the district to consider
1113	Board Member Residence	New optional policy for the district to consider

1225	School Director Legislative Program	New optional policy for the district to consider
1330	Administration in the Absence of Policy & Procedure	New policy - priority
1630	Evaluation of the Superintendent	New policy - essential

Policies to Review and Update

1000 and 2005.	<u>Legal Status, and Operation</u> - 1980 district policies need to be updated. 1100 was combined with 1000 1110 in 1999. Recommend adopting WSSDA policy which was most recently revised by WSSDA in Cross References added. Legal References updated
1110	<u>Election</u> - Renumbered. 1980 district policy needs to be updated. WSSDA policy was most recently updated in 2006
1111	<u>Oath of Office</u> - Renumbered. 1980 district policy includes the actual oath which can be found on the WSSDA form. The WSSDA policy was most recently updated in 2000.
1114 WSSDA	<u>Board Member Resignation</u> - Renumbered. 1980 district policy has been revised, most recently by in 2009
1115	<u>Vacancies</u> - Renumbered. Only one slight change in the last sentence
1210 2005.	<u>Annual Organizational Meeting</u> - Renumbered and re-titled. Slight updates to content by WSSDA in Legal References updated
1220 section added.	<u>Board Officers and Duties of Board Members</u> - Four district policies - 1210, 1220, 1230 and the last of 1240 - merged into one WSSDA policy. Content has been updated in places. Legal References Management Resources added
1230	<u>Secretary</u> - Renumbered. Slight update - new item 'G'. Legal References updated
1240	<u>Committees</u> - A 1980 district policy that has been updated.
1310 1312 –	<u>Policy Adoption, Manuals, and Administrative Procedures</u> - Three district policies - 1310, 1311, and merged into one WSSDA policy. Content has been updated in places. Legal References updated

REPORTS/RECOMMENDATIONS FROM THE BOARD

1. TEACHER/NURSE APPRECIATION WEEK

May 2-6th will be Teacher and School Nurse Appreciation week.

2. BOARD ELECTION

Jill, Glen and Phin will be up for election this year. Forms are not available yet.

REPORTS/RECOMMENDATIONS FROM THE ASB

1. ASB MINUTES

Maggie Douglas will review the current ASB minutes.

2. ASB BALANCE SHEET

Mr. Johnson will review the current ASB Balance sheet.

COMMUNICATION

1. DISTRICT CORRESPONDENCE

*A Request for Proposals for 2012 Legislative Session.

2. WTA REPORT

Rhonda Widmer will report on the current activities.

INSTRUCTION

1. LOST LAKE APPROVAL

Lost Lake for the 6th grade is scheduled for May 16th – 20, 2011.

Recommend: Approve. Debra Kowalkowski will attend the meeting to present the Lost Lake trip for 2011.

2. MATH CURRICULUM APPROVAL

Bill Grigsby will attend the meeting to present the new math adoption. K-6 Math Connects and 7-12 Harcourt Brace. I recommend the Board approve this adoption.

ADMINISTRATION

1. POLICIES 2000 SERIES, 1st READING

Enclosed for first reading the new and updated policies in the 2000 series.

SUPPORT SERVICES

1. SCHOOL LUNCH DEBIT/CREDIT SYSTEM UPDATE

Sally will discuss the progress of this system.

2. FEDERAL AUDIT REPORT

We should have an exit interview so we can report our preliminary Federal Audit findings at the Board meeting. It will be a phone interview since there were so few issues.

PERSONNEL

1. VOLUNTARY TRANSFER

Recommend: Approve request from Mr. Johnson for a voluntary transfer to the open Title 1/LAP/Remedial position. I recommend the Board approve this transfer.

2. PRINCIPAL SEARCH

I will discuss the preliminary plans for our K-12 principal search at the meeting.

3. CAPITAL PROJECTS COMMITTEE

The Board needs to appoint two of its members to the Capital Projects Committee and approve some community members and schedule the initial meeting of this group of folks.

BUSINESS

1. BUDGET STATUS

Current Budget Status Reports are enclosed for your review.

2. CASH FLOW

The up-to-date Cash Flow is enclosed for your review.

3. ENROLLMENT REPORT

Mr. Gaub will review the current enrollment report.

EXECUTIVE SESSION